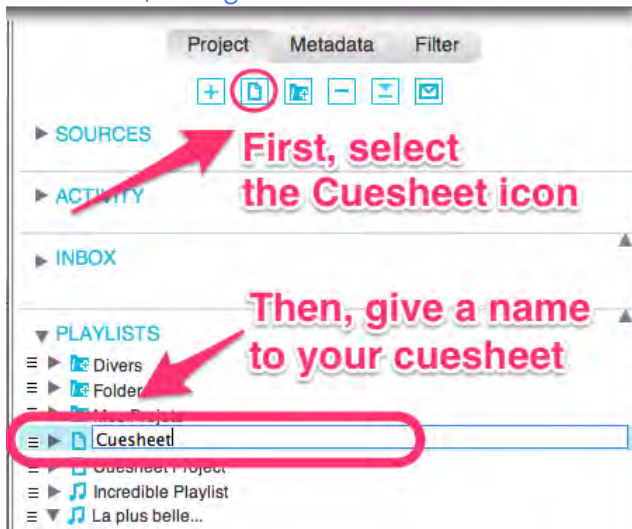


How to produce a Declaration or CueSheet IntermedeOne

Create a Cuesheet from your Playlist

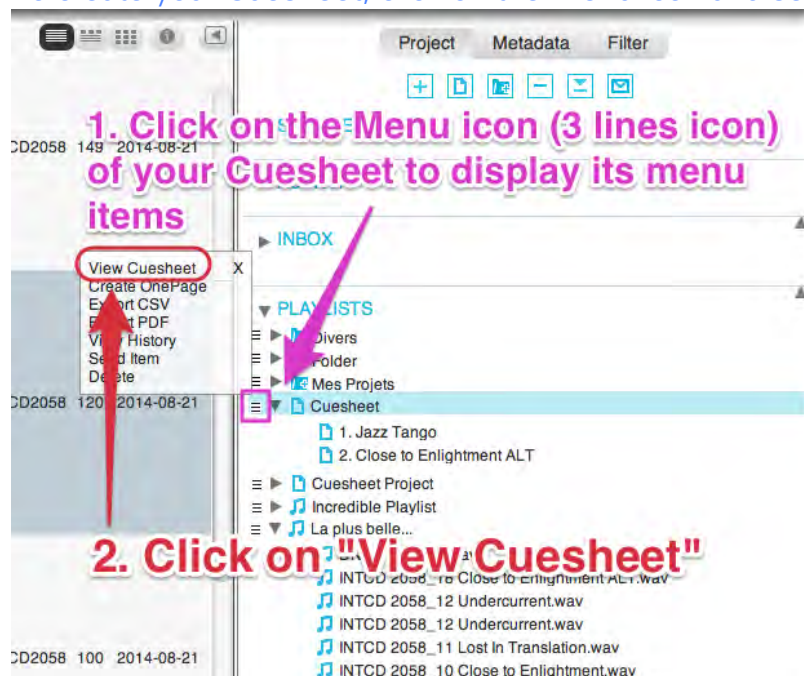
1. In the **Project** tab, click on the second icon from left, as shown hereunder, to create a Cuesheet, and give it a name:



2. In order to complete you cuesheet, select and drag from any playlist to your cuesheet, all titles used in your final production:



3. To create your Cuesheet, click on the Menu icon and select "View Cuesheet":



4. Enter the details pertaining to your production on your Cuesheet, and the exact CUE duration of each of piece of music used in your production (not the duration of the pieces of music). The total usage time will be shown automatically, as illustrated:

FINAL CUESHEET

Production & Contact Information:

Series/Film Title: Contact Name:

Episode/Spot Title:

Episode/Spot No:

Production No:

Original Airdate: 2014-10-14 Station:

Program Length: Producer:

Program Type: Studio/Distributor:

Version Type: Director:

Job No: ISCI Code / Ad-ID:

Cue Table:

Usage Legend: T = Theme MT = Main Title ET = End Title VV = Visual Vocal VI = Visual Instrumental BI = Background Instrumental BV = Background Vocal
MV = Music Video VD = Visual Dance SRC = Source

Volume	Cue #	Composer	Publisher	TrackTitle	Time
DNB799	1	Stefano Torossi, SIAE/Federico Arezzini, SIAE	Flipper Srl Edizioni Musicali, SIAE/Star Srl Edizioni Musicali, SIAE	Jazz Tango	0:18
INTCD2058	2	Benoît Côté, SOCAN	Intermède Communications, SOCAN	Close to Enlightenment ALT	1:05
INTCD2055	3	Teddy Leong-She, SACEM	Intermède Communications, SOCAN	Inspiring Visions	0:42
INTCD2058	4	Benoît Côté, SOCAN	Intermède Communications, SOCAN	Close to Enlightenment ALT	0:37

Total Time: 2:42

Notes:

Here you specify the length of the "cues" used (not the length of the music itself)
If you are using the same "cue" several times in the course of your production you should repeat it in your Cuesheet (before creating it)

You can change the order of your cues, or insert new cues, as shown:

Volume	Cue #	Composer	Publisher	TrackTitle	Time
INTCD2058	1	Benoît Côté, SOCAN	Intermède Communications, SOCAN	Close to Enlightenment ALT	1:05
DNB799	2	Stefano Torossi, SIAE/Federico Arezzini, SIAE	Flipper Srl Edizioni Musicali, SIAE/Star Srl Edizioni Musicali, SIAE	Jazz Tango	0:18
INTCD2055	3	Teddy Leong-She, SACEM	Intermède Communications, SOCAN	Inspiring Visions	0:42
INTCD2058	4	Benoît Côté, SOCAN	Intermède Communications, SOCAN	Close to Enlightenment ALT	0:37
STYE433	5				0:00

New Delete

Notes:

Save Changes Export Text Generate PDF E-mail Close

Select any item and move it to a new position

Click on "New" to create a new cue or item on your final Cuesheet

- To complete your Declaration - click first on **Save Changes** (otherwise your declaration will be lost) and then on **e-mail**, as shown hereunder to send your declaration to Intermede and your team mates.

FINAL CUESHEET

Production & Contact Information:

Series/Film Title:	<input type="text"/>	Contact Name:	<input type="text"/>
Episode/Spot Title:	<input type="text"/>	Station:	<input type="text"/>
Episode/Spot No:	<input type="text"/>	Producer:	<input type="text"/>
Production No:	<input type="text"/>	Studio/Distributor:	<input type="text"/>
Original Airdate:	2014-10-14	Director:	<input type="text"/>
Program Length:	<input type="text"/>	ISCI Code / Ad-ID:	<input type="text"/>
Program Type:	<input type="text"/>		
Version Type:	<input type="text"/>		
Job No:	<input type="text"/>		

Cue Table:

Usage Legend: T = Theme MT = Main Title ET = End Title VV = Visual Vocal VI = Visual Instrumental BI = Background Instrumental BV = Background Vocal MV = Music Video VD = Visual Dance SRC = Source

Volume	Cue #	Composer	Publisher	TrackTitle	Time
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DNB799	2	Stefano Torossi, SIAE/Federico Arezzini, SIAE	Flipper Srl Edizioni Musicali, SIAE/Star Srl Edizioni Musicali, SIAE	Jazz Tango	0:18
INTCD2055	3	Teddy Leong-She, SACEM	Intermède Communications, SOCAN	Inspiring Visions	0:42
INTCD2058	4	Benoît Côté, SOCAN	Intermède Communications, SOCAN	Close to Enlightenment ALT	0:37

New Delete

Notes:

1. Save your changes!!

2. Click on e-mail

Save Changes Export Text Generate PDF E-mail Close